

Ending Tenancies Policy

Document Details	
Document ID	AHL-023
Version	3.0
Status	Approved / Under Review / Superseded / Cancelled]
Status Date	Sep 2025
Next Review Date	Aug 2027

Purpose

This policy outlines the approach that Advance Housing Ltd (AHL) will take to ending tenancies regardless of the reason for that termination.

Scope

This policy applies to all tenancies managed by AHL.

Policy Statement

AHL is committed to behaving fairly and appropriately in all dealings with tenants including when required to terminate tenancies for any reason. AHL acts within the strictures of the Residential Tenancy Act 1987 in all matters relating to termination of tenancies.

Related Agreements, Policies & Legislation

Residential Tenancies Act (1987)

Confidentiality Policy

Responsibilities

It is the responsibility of:

Employees to ensure they comply with this policy.

Employees to identify and report potential issues to Management.

Employees with related tasks to ensure they have a comprehensive understanding of this Policy, related Legislation and Documents as it relates to their roles.

Team Leaders and Management to oversee compliance, monitoring and review of this Policy.

Approval and Review Details

Approval and Review	Details
Approval Authority	CEO
Administrator(s) – overall responsibility for compliance, monitoring & review	Housing Services Manager
Next Review Date	August 2027

Policy History

Review Date	Doc. Version	Details	Reviewed by	Date Approved
1/5/2018	1.0	INCEPTION	TAMARA BELFIELD HSM	MAY 2018
1/5/2020	1.0	REVIEW AND UPDATE	TAMARA BELFIELD HSM	May 2020
1 December 2021	2.0	Review and update	T Belfield HSM, J Lysaught CEO	December 2021
02 September 2025	3.0	Review and update	John McKeon HSM	September 2025